



Unit 1B, Moss Road, Stanway, Colchester, Essex CO3 0LE

Tel: 07773 891 563

Party Booking Form

Please complete this booking form and return it with 25% deposit within a MAXIMUM of 14 days of placing a provisional booking in order to secure the booked date and time.

Booking Contact Details

Name	
Address	
Postcode	
Telephone Number	
Mobile Number	
Email Address	

Party Information (2 Hours – food is not provided but you may bring your own – Structure to be discussed)

Name of Birthday Person	
Boy/Girl Age on Birthday	
Date of Birth	
Requested Date/Time	
Number of Children (Max 20)	
Age Range of Children	

Signed (hirer)

Signed (gym club) Annette Bateson

Date:

NB: We do not keep this information once the party has taken place, the form will be shredded and any details given will not be passed on to a third party as per the current GDPR regulations



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Terms and Conditions

By booking a gym party with IcenI Gymnastics Club you are agreeing to the following terms and Conditions:

Payment and booking

Total Cost is £175.00. A non-refundable deposit of £45.00 should be sent with this completed booking form. Booking confirmation will be sent on receipt of the deposit. The balance of £130.00 is then payable at least 10 days prior to the birthday party. Please make cheques payable to **IcenI Gymnastics Club**. If you wish to make an online bank transfer, please send your payment to:

Barclays Bank plc

Sort Code: 20-22-67 Account Number: 70043443 Account Name: IcenI Gymnastics Club

Cancellation of parties

We require a minimum of two weeks notice if you wish to cancel the party. If the cancellation is due to unforeseen circumstances we will endeavour to re-schedule the party. Full payment will be required if the full notice is not given.

Health and Safety

IcenI Gymnastics Club will provide a short briefing at the beginning of the party as to the required behaviour in the gym and use of the equipment. All participants are expected to be aware and act appropriately given the risks.

Children attending the party must wear clothes suitable for the activities i.e. shorts, leggings, t-shirts or hoodies. No Dresses or Jewellery to be worn

Parents/guardians are not allowed on the equipment.

Please return this completed booking form to:

**IcenI Gymnastics Club
Unit B, Moss Road
Peartree Leisure Park
Stanway CO3 0LE**

or by email to annette.iceni@yahoo.co.uk